

From: **Ex. 6 Personal Privacy (PP)**  
Sent: 12/7/2020 8:17:36 PM  
To: **Ex. 6 Personal Privacy (PP)**  
Subject: FW: Starting a New Meeting Series to Help with Risk Management Reviews

FYI....from our conversation this morning....

Regards,

**Ex. 6 Personal Privacy (PP)**

US EPA

**Ex. 6 Personal Privacy (PP)**

Office of Chemical Safety and Pollution Prevention (OCSPP)  
Office of Pollution Prevention and Toxics (OPPT)  
New Chemicals Division (NCD)  
1200 Pennsylvania Ave, NW  
Washington, DC 20460

**Ex. 6 Personal Privacy (PP)**

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From: **Ex. 6 Personal Privacy (PP)**  
Sent: Monday, December 07, 2020 3:15 PM  
To: **Ex. 6 Personal Privacy (PP)** **Ex. 6 Personal Privacy (PP)**

**Ex. 6 Personal Privacy (PP)**

Cc: **Ex. 6 Personal Privacy (PP)**  
Subject: Starting a New Meeting Series to Help with Risk Management Reviews

HH Part A/Part B folks:

As you all know, [REDACTED] and I have lots of cases we need to review/finalize that are in "Management Review". Starting December 1<sup>st</sup>, NCD agreed to take back this function from the OPPT IO. Clearly, we are not reviewing them quickly enough. By performing the reviews with [REDACTED] from August to November, we've developed a pretty good sense of what the expectations are and how we need to move forward. [REDACTED] has been involved in some of these meetings/discussions as well.

For the Management Review cases that have been done the past few months, we ([REDACTED]) have made changes (sometimes significant ones), finalized the cases, posted them to Confluence/NCR, and copied the Part A/Part B person. Because you are all very busy, we are pretty sure you may not have gone back to double check any changes that might have been made – and that is fine.

In order to more quickly move through the huge queue [REDACTED] and I would like to have a series of meetings (1-2/week) to walk/talk through cases that we are reviewing with the original Part A/Part B assessor(s) – and anyone else who may want to be present. It can be like pre-hazard meeting/discussion except it is "post-hazard".

We would like to finish as many cases as possible before the holiday break.

Here are the specifics....and see an invite for a meetings on Wednesdays and Fridays (10-11 am). We figure we might be able to do 1 or 2 cases/meeting.

- There will be two time slots per week – (10-11 on Wed and 10-11 on Fri).
- The meetings would be on a Management Review case and people will be notified the day before which case(s) would be coming forward (Ex. 6 Personal Privacy (PP)) will determine the cases; there will be some cases which do not require a discussion/only minor changes need to be made and Ex. 6 Personal Privacy (PP) will do them).
- The Risk Manager will lead the discussion and have focused questions to deliberate on..
- There will be decisions made on changes to be made and the assessor will finalize, post and send to PM

And just so you all know, this is the hierarchy of priorities we are currently operating under:

1. Priority #1: Cases that OCSPP is interested/high-visibility case (e.g., end up in press)
2. Priority #2 : FY20/21 cases
3. Priority #3: Hair on fire cases—wait until company elevates

Thank you,

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